

## **Council Meeting Minutes, Jan. 4, 2021 Monthly Meeting**

- Pledge  
Roll Call The meeting was called to order at 6:01p at the N. A. Vol. Fire Dept. by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present were: D. Acker, J. Peters, J. Spatafore.  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: R. Ruz, W. Campbell, Mayor Durandetto.
- Exec. Session Go to executive session at 6:03p. Discuss litigation and personnel matters. Motion: J. Peters, J. Spatafore.  
Return to regular session at 6:40p. Motion: J. Peters, J. Spatafore. No action taken.
- Minutes Review / Approve minutes from Dec. 7, '20 council meeting & Dec. 21, '20 special mtg. Motion: J. Spatafore, J. Peters.
- Engineer's  
Report -- Reappoint Senate Engineering as the borough engineer. Motion: J. Spatafore, J. Peters.  
-- PennDOT Multimodal Grant application submitted, Spring 2021 decision.  
-- No paving planned. Tabled discussion of paving for a future meeting.  
-- Add web link for MS4 to our website to aid in compliance.
- Fire Hall  
Meetings -- Pay N.A. Vol. Fire Dept. \$500 for use of the hall in 2020 for meetings. Motion: J. Peters, J. Spatafore.  
NOTE: Meetings will now be held in the borough building moving forward. Motion: J. Spatafore, J. Peters.
- Streets Rpt. Down one man. Plowing and vehicle maintenance continue. Patching potholes.
- Citizens - Jim Barclay – Fire. Dept. food trucks monthly on 2<sup>nd</sup> Sat. from May to Oct., want to close same streets a last year.  
Motion: J. Peters, J. Spatafore.  
- Fire Dept will get books together to show monies fundraised in 2020 for borough match.  
- Pat Froncek – Spoke about Armstrong County leadership.  
- Don Riggle – Questions re: backhoe. Maintenance appointments not being kept. Is the tar buggy for sale?  
-- How is contract negotiation going? Solicitor informed him it's an ongoing process.  
- Kari Streib – Birch St. didn't get plowed.  
- Tim Stull – Peach St. didn't get plowed.
- Auditor Resign -- Accept resignation letter of auditor Marsha Dufour. Motion: J. Peters, J. Spatafore.
- Public Works Request by Mr. Spatafore to change name of Streets Dept. to Public Works Dept. Motion: J. Spatafore, J. Peters.
- UCC Rep. Designated Pat Froncek as borough UCC representative. No Appeals Board candidate available.
- Bills Vote to pay/approve financials as submitted. Motion: J. Spatafore, J. Peters. Unan.
- Zoning Rpt. None submitted.
- Mayor Rpt. None submitted.
- Adjourn Adjournment at 7:26p. Motion: J. Peters, J. Spatafore.

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**February Council Meeting Cancelled**

## **Council Meeting Minutes, March 1, 2021 Monthly Meeting**

- Pledge Roll Call** The meeting was called to order at 6:00 pm at the N. A. Borough Building by D. Acker, who led the Pledge of Allegiance. Roll Call: Present were: D. Acker, R. Ruz, J. Peters, J. Spatafore. Also Present: Mayor J. Durandetto S. Michael-Senate Eng., Solicitor J. Kelly, Borough Secretary E. Stitt, Absent: W. Campbell, Administrator T. Miller
- Minutes** Review / Approve minutes from Jan. 4, 2021. There was no Feb. meeting. Motion: J. Spatafore, J. Peters - Unanimous.
- Engineer's Report**
- Spring 2021 decisions are expected on the Community Development Block Grant and the PennDOT Multimodal Transportation Fund Grant
  - A link is established on the Borough website to the County/State stormwater educational websites.
  - PennDOT culvert replacement tentatively begins this spring and will continue through summer 2022. Road closure and closure of Roaring Run Trail can be expected, beginning in April.
  - The Floodplain Ordinance has been submitted to the PA Municipal League to verify compliance with PEMA standards.
- Public Works** J. Peters reported mainly snow clearing being done.
- Auditors** The need for new Auditors was discussed. Candace Hall volunteered. Motion to appoint Candace Hall made by J. Peters, seconded by J. Spatafore - Unanimous
- Deborah Gerardi was mentioned for Auditor, as she is running for the position.
- D. Beck ZHB** Motion to reappoint Dana Beck to 5 years on the Zoning Hearing Board. Made by R. Ruz, second J. Spatafore - Unan.
- Public Comments**
- Discussion took place with Gene Burns, Susan Bell, Ted Faber, Karen Greggs, Sheila Tilson, and a Ms. Fulton regarding recent garbage fee increase and the policy against collecting trash in the alleys. Mr. Faber presented a petition protesting the new policy of requiring trash to be placed on the front streets rather than the alleys. D. Acker is to ask a representative from Shank to attend the next meeting, which will then be held at the Fire Hall.
- NAVFD Report** -James Barclay presented the Financial report for the North Apollo Fire Department for 2020.
- D. Gerardi Auditor** Appoint Deborah Gerardi Auditor for 1 year. Motion by R. Ruz, J. Peters - Unanimous.
- Bills** R. Ruz noted that spending is being watched. Vote to pay/approve the financials as submitted. Motion by R. Ruz, second by J. Peters - Unanimous.
- Police Report** J. Durandetto gave the report of Kiski Township Police activities for January and February.
- Exec. Session**
- Executive session to discuss personnel and litigation, motion by R. Ruz, second J. Spatafore - Unanimous.
  - Return to regular session, motion by R. Ruz, second by J. Spatafore - Unanimous.
  - Motion by R. Ruz, J. Peters, to pay the pension fund MMOs in October when State funds come in - Unanimous.
- Beck Actions**
- R. Ruz reported two Loudermill hearings. Motion by R. Ruz, second by J. Peters, to send Bill Beck a letter of reprimand. Unanimous.
  - Motion by R. Ruz, second by J. Spatafore, to accept a one- day suspension without pay on March 10 for Bill Beck – Unanimous.
- Adjournment** Adjournment was moved at 8:12 PM by R. Ruz, second by J. Spatafore – Unanimous.

## **Council Meeting Minutes, April 5, 2021 Monthly Meeting**

- Pledge Roll Call The meeting was called to order at 6:00 pm at the NAVFD Fire Hall by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present were: D. Acker, R. Rusz, J. Peters, J. Spatafore.  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell & Mayor Durandetto.
- Minutes Review / Approve minutes from March 1, 2021. Motion: J. Peters /R. Rusz - Unanimous.
- Engineer's Report
- CDBG Block grant funding approved for – Hickory Nut Catch Basin \$5,984 & Acheson Ave. eight ADA Ramps \$51,491. We have till 2024 to spend the funding.
  - PennDOT Multimodal Transportation Fund Grant – no news yet.
  - A link is established on the Borough website to the County/State stormwater educational websites.
  - PennDOT culvert replacement begins Spring 2021 and will continue through summer 2022. Road closure and closure of Roaring Run Trail can be expected, beginning in April.
- Candidate Major Candidate Abby Major introduced herself. Boro does not endorse any particular candidate.
- Shank Waste & Public Comments Mr. Vogel answered questions from residents. Some questions were re: collection in front street, not alleys. Pres. Acker explained that council tried to save as much as possible for resident's garbage bills.
- Public Works J. Peters reports street cleaning continues, rocks etc. and Spring prep work.
- Old Business R-Bar complaints call the police & PA-LCB 800-932-0602. Add this info to the website. Put the fireworks guidelines on the back of May (2<sup>nd</sup> Qtr.) sewer bill.
- Dumpster Day Dumpster day tabled till May meeting.
- NAVFD Report Match NA Vol. Fire Dept. fundraiser income for 2020 of \$15,000 as allowed by the General Fund.  
Motion: R. Rusz, J. Spatafore.
- Bills Vote to pay/approve the financials as submitted. Motion by R. Rusz, second by J. Peters - Unanimous.
- Exec. Session Executive session to discuss personnel and litigation, motion by R. Rusz, second J. Spatafore - Unanimous.  
- Return to regular session, motion by R. Rusz, second by J. Peters - Unanimous. No Action Taken  
Pres. Acker mentions the American Rescue Fund plan the borough should receive \$118,740, details to follow.
- Police Report The police report was reviewed.
- Adjournment Adjournment was moved at 7:27pm by R. Rusz, second by J. Spatafore – Unanimous.

## **Council Meeting Minutes, May 3, 2021 Monthly Meeting**

### **Pledge Roll Call**

The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Ruzs, J. Peters, J. Spatafore.  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell & Mayor Durandetto.

### **Minutes**

Review / Approve minutes from April 5, 2021. Motion: R. Ruzs, J. Spatafore - Unanimous.

### **Engineer's Report**

- PennDOT Multimodal Transportation Fund Grant awarded boro \$84,538 to repave Oakwood Ave.
  - Borough match is \$36,000 Work could begin 2022.
- CDBG Block grant funding approved for – Hickory Nut Catch Basin \$5,984 & Acheson Ave. & ADA Ramps \$51,491. We have till 2024 to spend the funding.
- A link is established on the Borough website to the County/State stormwater educational websites.
- Mobile environmental display was discussed, no date chosen.
- PennDOT culvert replacement begins Spring 2021 and will continue through summer 2022.  
Road closure and closure of Roaring Run Trail can be expected, beginning in April.

### **Public Works**

J. Peters reports playgrounds are open, pothole patching continues & other necessary work.

### **Old Business**

- Sen. Pittman's office was contacted re: grant monies. We should keep line of communication open w/ his office.
- Only one complaint about garbage cans being returned to back of property. Please call Ray if you see a problem.
- Loose dogs were discussed. Contact Ray or boro office.

### **Public Comments**

Gene Burns asked about abandoned houses on 1315-17 Clark Alley.

### **Liquid Fuels**

Liquid fuels monies in the amount of \$44,200 have been received.

### **Dumpster Day**

Dumpster Day tabled till Autumn.

### **Pole bldg rewired**

Pole building needs rewired, not up to code.

### **Mutual Aid**

Mutual Aid agreement with Hyde Park Fire Dept. tabled.

### **Beck Resigns**

Mr. William Beck resigned his position as laborer. Direct any questions to Mr. Beck himself.

### **Bills**

Vote to pay/approve the financials as submitted. Motion by R. Ruzs, second by J. Peters - Unanimous.

### **Police Report**

The police report was reviewed.

### **Adjournment**

Adjournment was moved at 7:11pm. Motion: R. Ruzs, second by J. Peters – Unanimous.

## **Council Meeting Minutes, June 7, 2021 Monthly Meeting**

- Pledge**  
**Roll Call** The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Ruzs, J. Peters, J. Spatafore.  
Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell & Mayor Durandetto.
- Minutes** Review / Approve minutes from May 3, 2021. Motion: J. Peters, R. Ruzs - Unanimous.
- Engineer's Report**
- PennDOT Multimodal Transportation Fund Grant meeting June 9<sup>th</sup>, 2021.
    - Borough match is \$36,000 Work could begin 2022.
  - CDBG Block grant applications due June 25<sup>th</sup>, 2021. Permission given.
    - A link is established on the Borough website to the County/State stormwater educational websites.
    - Mobile environmental display was discussed, no date chosen.
    - PennDOT culvert replacement begins Spring 2021 and will continue through summer 2022.
      - Road closures in various areas can be expected.
- Public Works** J. Peters reports speed limit signs are going up; mowing & other summer maintenance continues.
- Old Business** Meeting with AAS Debt Recovery was discussed re: procedure.  
Letter being sent to code violators, in particular, re: grass, weeds and abandoned properties was also discussed.  
Armstrong County Land Bank was discussed.
- Public Comments** Gene Burns asked follow-up question about abandoned houses on 1315-17 Clark Alley.  
Melissa Back asked to have Ron Kerr Park on 13<sup>th</sup> Street mowed.  
Pat Froncek again asked for the dangerous structure reports on various Pegtown properties.  
Rich Broadwater discussed the condition at 502 19<sup>th</sup> Street.
- Mutual Aid b/w Fire Depts.** Mutual Aid agreement b/w the fire departments of Hyde Park and North Apollo was approved.  
Motion: R. Ruzs, J. Spatafore. Unanimous.
- New Printer** Vote - buy new printer, HP Laserjet Pro, for the borough office. Motion: R. Ruzs, J. Peters. Unanimous.
- Bid Threshold** 2021 bidding thresholds were reviewed.
- < \$11,500 = exempt,
  - \$11,500 - \$21,300 = three written or phone quotes,
  - > \$21,300 must advertise for bids.
- Pole Building** Rewire the pole building using Current Services. Motion: R. Ruzs, J. Peters. Unanimous.
- Bills** Vote to pay/approve the financials as submitted. Motion: J. Peters / J. Spatafore - Unanimous.
- Exec. Session** Go to executive session to discuss personnel matters: R. Ruzs, J. Spatafore.  
Return to regular session: R. Ruzs, J. Peters.  
Pay straight time to anyone for hours worked at a council meeting. R. Ruzs, J. Spatafore. Unanimous.
- Police Report** No report was submitted.
- Adjournment** Adjournment was moved at 7:42pm. Motion: R. Ruzs, second by J. Spatafore – Unanimous.

## **Council Meeting Minutes, July 12, 2021 Monthly Meeting**

- Pledge** The meeting called to order at 6:04 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Ruzs, J. Peters, J. Spatafore.
- Roll Call** Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: W. Campbell & Mayor Durandetto.
- Minutes** Review / Approve minutes from June 7, 2021. Motion: J. Spatafore, 2<sup>nd</sup> by J. Peters - Unanimous.
- Engineer's Report** -- Armstrong County CDBG Grant for 5 new catch basins was submitted.  
-- PennDOT Culvert replacement closures continue.
- Public Works** J. Peters reports pole building maintenance continues. Mowing, speed limit signs up, cold patch will go in alleys and & other necessary work.
- Old Business** -- AAS Debt Recovery collections will change to all accounts over 90 days late. Amend collection routine and put note in August bill for collection starting with the November sewer recovery bill.  
No partial payments accepted in borough office. Motion: J. Spatafore, 2<sup>nd</sup> by J. Peters - Unanimous.  
-- The pole building was rewired by Current Services.  
-- Ordinance violation letters went out, with follow up citations by Kiski Twp. police.
- Public Comments** -- J. Barclay discussed the Fire Dept. fundraising flyers will be going out via mail to the community.  
**Gbg fee +** -- Jeff Hines: discussed the extra garbage fee, blighted properties, Hickory Nut catch basin improvement project.  
**Police Reports** -- Melissa Back questioned: sump pump drainage, Kiski Twp. police monthly report. Tracy to send email  
**Grass, sp. bump** reminder.  
-- Elsie Kunkle – neighbor's grass is high, speed bump at end of driveway.
- Bills** -- Vote to pay/approve the financials as submitted. Motion: J. Peters, J. Spatafore - Unanimous.
- Exec. Session**  
**Reg. Session** Go to executive session at 7:24p to discuss personnel matters. Motion: R. Ruzs, 2<sup>nd</sup> J. Spatafore.  
Return to regular session at 7:53p. Motion: R. Ruzs, 2<sup>nd</sup> J. Spatafore.
- Union Contract** Contract Negotiations done. A 3-year deal as of 7/12/21 for 3 part time employees.  
**New Employee** New Public Works employee Joseph Casella starts 7/13/21. Motion: J. Peters, 2<sup>nd</sup> J. Spatafore, Unanimous.  
**Work Detail** As of 7/13/21 there will be a work detail schedule for Public Works employees with follow-up by J. Peters.
- Res. 2 of 2021** -- Vote on Resolution 2 of 2021 naming Administrator Tracy Miller as Co-Chief Administrative Officer of the borough pension plan. Motion: J. Spatafore, 2<sup>nd</sup> R. Ruzs. Unanimous.
- County Aid App** -- Vote on County Aid Application to supplement grant for Oakwood Ave. project.  
Motion: J. Peters, 2<sup>nd</sup> J. Spatafore. U.
- New Chair** -- New office chair. Motion: R. Ruzs, 2<sup>nd</sup> J. Peters. Unanimous.  
**Comcast Agmt.** -- Solicitor to review Comcast Agreement. Tabled.  
**Publish Agenda** -- Sunshine law changes: Publishing of meeting agenda 24 hrs. before meeting was discussed.  
**Bills to owners** -- Discuss need for new ordinance requiring all bills the borough sends out go to property owner/landlord.  
Vote to advertise: Motion: R. Ruzs, 2<sup>nd</sup> J. Peters. Unanimous.
- Police Report** None submitted.
- Zoning Report** None submitted.
- Adjournment** Adjournment was moved at 8:02pm. Motion: J. Spatafore, 2<sup>nd</sup> R. Ruzs – Unanimous.

## **Council Meeting Minutes, August 2, 2021 Monthly Meeting**

- Pledge**  
**Roll Call** The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Ruzs, J. Peters, J. Spatafore.  
Also Present: Solicitor J. Kelly. Absent: S. Michael-Senate Eng., W. Campbell & Mayor Durandetto.
- Minutes** Review / Approve minutes from July 12, 2021. Motion: J. Peters , J. Spatafore - Unanimous.
- Engineer's Report** - PennDOT culvert replacement begins Spring 2021 and will continue through summer 2022.  
- Road closures are expected.
- Public Works** --J. Peters reports pothole patching, mowing, spraying weeds & other necessary maintenance work.  
1. New employee is working out well. 2. Post office hump is being monitored. 3. Rocks in alley near skating rink.  
→ Need to hire a surveyor to find the right of way on Clark Ave. Was Oak Alley it switched to Clark Ave.  
-- Look for a paint machine for painting lines for crosswalks.
- Old Business** Attorney fees were discussed. Solicitor meeting attendance was limited by last council, not current council.  
Attorney fees of \$40K incl. \$15K on contract negotiations + 7K on grievances, fact finder & hearings. Motion to addend these minutes by R. Ruzs, & J. Peters, Unan. Attorney fees cited are not an exact amount but an approximation.  
Grass citations have been sent out.
- Public Comments** -- J. Barclay from Fire Dept. spoke about their annual fundraiser.  
-- Gene Burns asked about Armstrong County abandoned houses, haven't heard from the county.  
How long can work trailer sit on a public street, cops will check on it. Cops can't go on property to check vehicles.  
-- Don Claypool re: tree on Jason Burns property and tree on his property.  
-- Ben Seevers – running for council as Libertarian. Discussed tree, can't have folks other than Public Works employees doing borough work and they are union members + a liability issue. He wants to privatize a lot of things.  
-- Deb Stewart & Joe Kerr– Discussed the neighbor's dog runs loose and bites people. Cops are limited by the law.
- Ord. 343 of 2021** 1. Adopt Ordinance 343 of 2021 – All bills to owners/landlords. Motion: R. Ruzs, J. Spatafore, Unan.  
**Ord. 344 of 2021** 2. Adopt Ordinance 344 of 2021 – No dumping on Borough property. Motion: R. Ruzs, J. Spatafore, Unan.  
**Ord. 345 of 2021** 3. Vote to advertise Ordinance 345 of 2021 – Property Maintenance Ordinance. Motion: R. Ruzs, J. Peters, Unan.  
**Rescue Fund** 4. American Rescue Fund account is created with \$62,853.86.  
**Comcast Agree.** 5. Vote to approve Comcast agreement, not an exclusive agreement. Motion: R. Ruzs, J. Spatafore, Unan.  
**Dumpster Day** 6. Dumpster Day will be on Saturday, Sept. 18<sup>th</sup>. One at the pole building and one in Pegtown.  
Motion: R. Ruzs, J. Peters, Unan.
- Bills** Vote to pay/approve the financials as submitted. Motion by R. Ruzs, J. Peters - Unanimous.
- Police Report** The police report was reviewed and questions answered.
- Exec. Session** Go to Executive Session: 7:26p. Motion: R. Ruzs, J. Peters, Unan.  
**Reg. meeting** Return to regular session: 7:38p. Motion: R. Ruzs, J.  
School property owner has paid all unpaid balance and lien. Draft property mgmt. ordinance will be reviewed.  
Change Administrator Tracy Miller's hours to 7:30 – 4:00pm. Office hours are 9-4pm. Motion: R. Ruzs, J. Peters, Unan.
- Purple Dump** Getting a clutch for the purple dump truck discussed.
- Adjournment** Adjournment was moved at 7:44pm. Motion: R. Ruzs, second by J. Peters – Unanimous.

## Council Meeting Minutes, Sept. 13, 2021 Monthly Meeting

- Pledge  
Roll Call The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Ruzs, J. Peters, J. Spatafore.  
Also Present: Solicitor J. Kelly. Absent: S. Michael-Senate Eng., W. Campbell & Mayor Durandetto.
- Minutes Review / Approve minutes from August 2, 2021. With addendum by R. Ruzs. Motion: R. Ruzs, J. Peters, - Unanimous.  
Addendum = Old business – attorney fees quoted are approximated.
- Engineer's  
Report - Clark Ave. Right of Way scope of work submitted to surveyor.  
- MS4 report discussed & completed by Senate Engineering.
- Public Works -- Line painter was discussed.  
-- J. Peters reports pothole patching, mowing, spraying weeds & other necessary maintenance work.  
-- Alley repair continues.  
-- Truck inspections ensues.
- Old Business -- CDBG demographic surveys for Acheson & N. Ridge catch basins completed. Thank-you A. McCoy & T. Miller.  
-- List of properties with grass complaints discussed. Mr. Campbell complaint discussed, Mr. Ruzs asked him to attend the council meeting to get information he wants.
- Public  
Comments -- 1816 Acheson roof over pad & 1818 Acheson Ave. were discussed by the Zoning officer. Ms. Carol Ward at 1816 Acheson may have a potential zoning violation. Both parties are there with their surveys. Share info with each other, if no resolution, go to Zoning Hearing Board.
- Yak Diner -- Arlene McCoy moving the Yak to her property, she'll need to discuss with borough engineer.  
Fire Dept. \$\$ -- Fire Dept. had a good result on their fundraiser this year.  
Ben SeEVERS -- Ben SeEVERS, Libertarian running for council, spoke shortly re: his stance on various topics.
- Dumpster Day Dumpster Day will be on Saturday, Sept. 18<sup>th</sup>.  
Ord. 344 of 2021 Adopt Ordinance 344 of 2021 – No dumping, had to re-advertise. Motion: R. Ruzs, J. Spatafore, Unan.  
Ord. 345 of 2021 Adopt Ordinance 345 of 2021 – Property Maintenance Ordinance. Motion: R. Ruzs, J. Spatafore, Unan.  
Trick or Treat Vote to have Trick or Treat, 10/31 from 6:00-8:00.  
MMOs Tabled Vote to accept/pay Uniformed/Non-Uniformed Minimum Municipal Obligation for Pension Plan for 2021. Tabled.  
AAS Debt - Remind all that any Sewer Recovery account with a past due balance > 90 days will be turned over to AAS Debt Recovery for collection. NO PARTIAL PAYMENTS will be accepted in the borough office.
- PT Laborer Applications for part time laborer discussed.
- Bills Vote to pay/approve the financials as submitted. Motion by R. Ruzs, J. Peters - Unanimous.
- Police Report The police report was reviewed, and questions answered.
- Exec. Session  
Reg. meeting Go to Executive Session for personnel issue: 7:40p. Motion: R. Ruzs, J. Spatafore, Unan.  
Return to regular session: 8:05p. Motion: R. Ruzs, J. Peters. Unan.
- PT Laborer After interviews, vote to hire Greg Cooper as part time laborer. Motion: J. Spatafore, R. Ruzs, Unanimous.
- Adjournment Adjournment at 8:06pm. Motion: J. Spatafore, second by R. Ruzs– Unanimous.



## Council Meeting Minutes, Oct. 4, 2021 Monthly Meeting

- Pledge  
Roll Call The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Ruzs, J. Peters. Also Present: Solicitor J. Kelly.  
Absent: S. Michael-Senate Eng., W. Campbell, J. Spatafore & Mayor Durandetto.
- Minutes Review / Approve minutes from Oct. 4, 2021. Motion: J. Peters, R. Ruzs - Unanimous.
- Engineer's  
Report - MS4 report submitted by Senate Engineering.  
- Clark Ave. Right of Way, cost estimate for survey work provided.
- Public Works -- J. Peters reports pothole patching, mowing, spraying weeds & other necessary maintenance work.  
-- Alley repair continues.
- Old Business - Purple dump truck – frame has a hole, new clutch, shock mounts are weak.  
- New truck appx. \$30,000, price good through Spring 2022.  
- Suvey on Clark Ave. appx. \$6,800. Council will seek another estimate.  
- The police agreement with Kiski Twp. expires Dec. 31, 2021.
- Public  
Comments -- Jim Barclay, NAVFD, reported a low hanging branch/tree over Hickory Nut Rd. Doesn't think semi's will be able to pass w/o knocking it down. Solicitor Kelly to send letter to utility companies to remove the branch/tree.  
R. Ruzs will talk to Policeman Dessell re: speeding on Hickory Nut Rd.
- Ben Seevers -- B. Seevers & A. Hreha, Libertarians running for council, spoke shortly re: his stance on various topics.
- Pension Plan  
AAS Debt 1. Voted to pay Min. Municipal Obligation for 2021 as directed by solicitor. R. Ruzs, J. Peters. Unanimous.  
2. Remind all that any Sewer Recovery account with a past due balance > 90 days will be turned over to AAS Debt Recovery for collection. NO PARTIAL PAYMENTS will be accepted in the borough office.
- Bills Vote to pay/approve the financials as submitted. Motion by R. Ruzs, J. Peters - Unanimous.
- Police Report The police report was reviewed, and questions answered.
- Adjournment Adjournment at 7:34pm. Motion by R. Ruzs, J. Peters - Unanimous.

## **Council Meeting Minutes Nov. 1, 2021 Monthly Meeting**

- Pledge  
Roll Call** The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.  
Roll Call: Present: D. Acker, R. Rusz, J. Spatafore. Also Present: Solicitor J. Kelly.  
Absent: S. Michael-Senate Eng., W. Campbell, J. Peters & Mayor Durandetto.
- Minutes** Review / Approve minutes from Oct. 4, 2021. Motion: R. Rusz, J. Spatafore - Unanimous.
- Engineer's  
Report** PennDOT is developing contract for Multimodal grant for Oakwood Ave.  
CDBG grant not approved for catch basins in North Ridge Dr. and Acheson Ave. / 20<sup>th</sup> St.
- Public Works** No report.
- Old Business** - R. Rusz spoke re: Facebook and being misquoted. Asked citizens not to pay attention to info on Facebook.  
All necessary information is on the borough website.  
- Spoke re: buying a 2022 Ford pickup truck for \$29,000. Finance through FNB. Plow=\$5,000. Spreader=\$1,800.
- Public  
Comments** Jeff Hines – Hickory Nut detour questions.  
Tara Bernat – social media question re: an interactive Facebook page.
- 2022 Budget Ad  
2022 Mtg Sched. Ad  
Tax Rate Ordinance** Vote to advertise 2022 budget. Motion: R. Rusz, J. Spatafore - Unanimous.  
Vote to advertise 2022 meeting schedule. Motion: R. Rusz, J. Spatafore - Unanimous.  
Vote to advertise tax rate ordinance for 2022. Motion: R. Rusz, J. Spatafore - Unanimous.
- Draft Budget  
Police Contract** Draft budget was reviewed.  
Police contract was discussed.
- Zoning Hearing  
Board** D. Stankus & D. Stewart were appointed to the Zoning Hearing board to fill vacancies left by C. Rearick & V. Shaffer.  
Motion: R. Rusz, J. Spatafore. Unanimous.
- Handicap Spot** Approved 1823 Wilson Ave, K. Gibbons request for a handicap parking spot in front of their house.  
Motion: R. Rusz, J. Spatafore – Unan.
- Executive  
Session** Go to Executive Session at 7:04p to discuss personnel issue. Motion: R. Rusz, J. Spatafore - Unanimous.  
Return to regular session: 7:20p, Motion: R. Rusz, J. Spatafore - Unanimous. No action taken.
- Bills** Vote to pay/approve the financials as submitted. Motion by R. Rusz, J. Spatafore - Unanimous.
- Police Report** The police report was reviewed, and questions answered.
- Adjournment** Adjournment at 7:22pm. Motion: R. Rusz, J. Spatafore - Unanimous.

## Council Meeting Minutes Dec. 6, 2021

<u>Pledge Roll Call</u>	The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance. Roll Call: Present: D. Acker, R. Ruzs, J. Spatafore. Also Present: Solicitor J. Kelly. Absent: S. Michael-Senate Eng., W. Campbell, J. Peters & Mayor Durandetto.
<u>Minutes</u>	Review / Approve minutes from Nov 1, 2021. Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Engineer's Report</u>	PennDOT is developing contract for Multimodal grant for Oakwood Ave.
<u>Public Works</u>	Cold patch, cleaning garages, Tree on Clark Ave. on hold, 2 public works employees out with Covid.
<u>Old Business</u>	New Ordinance letters sent to 5 properties from a list of 33 names. Police contract fees discussed. Raise of 5% each year from 2022-2024, due to 24/7 coverage, and new hires.
<u>Public Comments</u>	A. McCoy – requesting N. Apollo become co-permittee. P. Froncek – procedure to disconnect from sewer system. T. Bernat – Does council have any association with the events committee? No, they don't. W. Beck – Junk vehicle ordinance enforcement question.
<u>2022 MMOs</u>	Adopt 2022 Minimum Municipal Obligation (pensions) uniform & non-uniform. Late adoption due to receiving forms late. Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Time Clocks</u>	Vote to buy two new time clocks. Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Pay rate</u>	Discuss borough administrator pay raise. Acker votes to table. R. Ruzs, J. Spatafore vote to go to exec. session.
<u>New Truck</u>	Vote on buying a new truck, plow, & salt spreader and how to finance. Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Liq. Fuels Audit</u>	Liquid Fuels audit complete, had satisfactory outcome.
<u>LED St. Lites</u>	Handout - West Penn Power LED Conversion Street Lighting and Energy Savings Program.
<u>Executive Session</u>	Exec. Session to discuss personnel matters at 7:25p. Motion: R. Ruzs, J. Spatafore - Unanimous. Return to reg. meeting at 7:37p. Motion: Motion: R. Ruzs, J. Spatafore - Unanimous. Action taken: Vote to give borough administrator 3% raise to \$15.91/hr. Motion: Motion: R. Ruzs, J. Spatafore - Unanimous.
<u>Bills</u>	Vote to pay/approve the financials as submitted. Motion by R. Ruzs, J. Spatafore - Unanimous.
<u>Police Report</u>	No report submitted before meeting.
<u>Adjournment</u>	Adjournment at 7:40pm. Motion: R. Ruzs, J. Spatafore - Unanimous.

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### **Council Special Meeting Minutes Dec. 13, 2021**

- Pledge The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: D. Acker, R. Rusz, J. Peters, J. Spatafore. Absent: W. Campbell, & Mayor Durandetto.
- Public -  
Comments
- P. Froncek – Re: Dangerous structures report questions.
  - J. Smith – NA Event Comm. – request permission to close Acheson from 17<sup>th</sup> – 18<sup>th</sup> for St. Patty’s Day Block Party. Put on Jan. town hall info on Jan. garbage bill. Add NAERC to agenda.
  - A. McCoy – Info re: being a co-permittee with N. Apollo to allow for Dolly’s Diner parking lot on boro property. Motion: R. Rusz, J. Spatafore, Unanimous.
- 2022 budget Adopt to the 2022 budget. Motion: R. Rusz, J. Peters, Unanimous.
- 2022 mtg sched. Adopt the 2022 meeting schedule. Motion: J. Peters, J. Spatafore, Unanimous.
- Tax rate ord. Adopt Ordinance 346 of 2021 - No change in the tax rate of 12.09 mills. Motion: R. Rusz, J. Spatafore, Unanimous.  
Vote to have Armstrong County print tax statements as per usual. Motion: R. Rusz, J. Peters, Unanimous.  
Police Contract expires 12/31/21. Needed action &/or vote to be taken. Motion: R. Rusz, J. Spatafore, Unanimous.  
Vote to apply to be a co-permittee with Arlene McCoy, See attached PennDOT form.  
Motion: R. Rusz, J. Spatafore, Unanimous.
- New Truck-no go Ford quit making the 2022 F-250 so the new truck is a no-go.
- Adjournment Adjourn: 7:04p. Motion: Motion: R. Rusz, J. Spatafore, Unanimous.

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### **Council Special Meeting Minutes Dec. 27, 2021**

- Pledge The meeting was called to order at 6:00 pm at the NA borough building by D. Acker, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: D. Acker, R. Rusz, J. Peters, J. Spatafore. Absent: W. Campbell, & Mayor Durandetto.
- Public Comm. None.
- Police Contract Police contract overrule vote after mayoral veto. Motion: R. Rusz, J. Peters, Unanimous.
- MMOs new #s Vote to pay police MMOs with new figures for Wilmot. Motion: R. Rusz, J. Peters, Unanimous.
- Adjournment Adjourn: 6:05p. Motion: Motion: R. Rusz, J. Spatafore, Unanimous.

## **January 3, 2022 Reorganization Meeting & Monthly Council Meeting**

<u>Pledge Oath Roll Call</u>	The meeting was called to order at 6:00p in the conference room of the municipal building by Mayor Kilgore, who led the Pledge of Allegiance. D. Riggle & D. McMunn were given the oath of office by the mayor. Roll Call: Present: R. Ruz, J. Peters, D. Riggle, R. McMunn, B. Seevers, Admin. T. Miller, Also Present: S. Michael-Senate Eng., Solicitor J. Kelly. Absent: Mayor Kilgore.
<u>Reorg. Mtg.</u>	Note: Newly elected councilmen B. Seevers was given the Oath of Office prior to this meeting. - Mayor asks for nominations for Council President: Ray Ruz nominated by J. Peters. Motion: 5=Aye, 0=Nay - Mayor asks for nominations for V. President: Don. Riggle nominated by J. Peters. 5=Aye, 0=Nay - Mayor asks for nominations for Pres. Pro-Temp. Joe Peters nominated by R. Ruz. Motion: 5=Aye, 0=Nay - Chairman of Vacancy Board: Andrew Hreha nominated by B. Seevers. Motion: 5=Aye, 0=Nay - Reappoint J. Favero as Zoning Hearing Board. Motion: 5=Aye, 0=Nay - Reappoint Solicitor as Meyer & Darragh- Motion: 5=Aye, 0=Nay - Reappoint Engineer as Senate Engineering- Motion: 5=Aye, 0=Nay - Reappoint Bureau Veritas as Building Inspector- Motion: 5=Aye, 0=Nay - Assign one new bank signatories (along with T. Miller & E. Stitt). Assigned = J. Peters. Motion: 5=Aye, 0=Nay
<u>Minutes</u>	Review & approve minutes from Dec. 6 mtg. & Dec. 13 & 27 special meetings. Motion: D. Riggle, B. Seevers.
<u>Engineer's Report</u>	Grants: 1. PennDOT Multimodal grant for Oakwood Ave. in process with PennDOT. Match is appx. \$40K. 2. CDBG grant with county for Hickory Nut Rd. catch basin & Acheson Ave. ADA ramps. Some in-kind work can be done by public works employees. Matching is appx. \$1,500. -- Yak Diner relocation must comply with N. Apollo Stormwater Mgmt. ordinance. -- P. Froncek asks about 2016 dangerous structures report.
<u>Citizens</u>	Ms. Greggs asks about meeting minutes. R. Ruz told, and Ms. Greggs & Mr. Froncek agreed, we will give Dec. meeting audio, not January because minutes aren't approved yet, & we are not required to keep the recordings.
<u>NAERC</u>	Can't bypass public drinking ordinance for their proposed St. Patty's Day event. Must get approval from all residents in the affected area to move forward.
<u>Streets Rpt.</u>	Inventory the Streets Dept. tools & equipment. Pole building was cleaned. New cold patch was obtained. Any work needs done call Mr. Peters.
<u>Old Business</u>	Discussed reason for 12/27/21 special meeting and the police contract to overrule Mayor Durandetto's veto.
<u>New Business</u>	-- Need two new auditor appointed. -- Put info re: NAERC town hall on Jan. garbage bill. -- Sign CDBG agreement with the county for 2020 projects: ADA ramps and Hickory Nut Catch Basins.
<u>Mayor Rpt.</u>	Police report reviewed.
<u>Bills</u>	Vote to pay bills as submitted. Motion: D. Riggle, R. McMunn, U.
<u>Zoning Rpt.</u>	No report submitted.
<u>Adjourn</u>	Adjournment at 6:55pm. Motion: J. Peters, R. McMunn.

## **Council Meeting Minutes, February 7, 2022 Monthly Meeting**

- Pledge** The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call** Roll Call: Present: R. Rusz, J. Peters, D. Riggle, R. McMunn, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor J. Kelly. .
- Minutes** Review & approve minutes from Jan. 3, 2022 reorganization & monthly council meetings.  
Motion: B. Seevers, J. Peters, Unanimous.
- Engineer's Report** Grants: 1. PennDOT Multimodal grant for Oakwood Ave. in process with PennDOT.  
2. CDBG grant with county for Hickory Nut Rd. catch basin & Acheson Ave. ADA ramps. Some in-kind work can be done by public works employees. Matching is appx. \$1,500.  
-- Yak Diner relocation must comply with N. Apollo Stormwater Mgmt. ordinance.
- Citizens** -- Mr. Froncek question re: audio retention. Mr. Froncek was informed we will no longer record meetings. Public is welcome to record meetings on their own.  
-- Mr. Jim Barclay, NAVFD, requests salt in front of fire hall garage doors when needed.
- Streets Rpt.** -- Street cleaning continues to move the piles of snow.  
-- Purple dump truck blew a head gasket.  
-- Auger salt spreader will be needed for new truck.
- Old Business** No old business.
- New Business** -- Tabled signing of the CDBG 2020 Agreement for ADA ramps on Acheson Ave. & Hickory Nut catch basins.  
-- Vote that borough will not keep meeting recordings past the time when minutes are approved at next meeting.  
Motion: D. Riggle, J. Peters.  
-- Vote to pay Uniformed MMO pension fund in October after receive state aid. Motion: D. Riggle, J. Peters.  
-- Joe Estermyer will perform 2021 audit, in lieu of no elected auditors. Motion: J. Peters, D. Riggle  
-- Need to appoint UCC representative and Appeal Board candidate for Armstrong County Planning & Development.  
P. Froncek will remain the UCC representative. Motion: D. Riggle, B. Seevers. Unanimous.  
-- Reappoint A. McCoy to another 5 yr. term on Zoning Hearing Bd. Ending 2027. Motion: D. Riggle, J. Peters. U.  
-- Raise Zoning Hearing Bd. Fee from \$700 to \$1500. B. Seevers, J. Peters. U.  
-- Voted to buy new Ram dump truck with \$30,000 down and \$31,000 on a 5 yr. lease & new salt spreader.  
Motion: D. Riggle, J. Peters. Unan.
- Mayor Rpt.** The police report was reviewed.
- Bills** Financials/expenses reviewed and approved. Motion: B. Seevers, J. Peters.
- Zoning Rpt.** No report submitted.
- Exec Session** Go to executive session to discuss personnel/litigation matters. Motion: J. Peters, R. McMunn.  
Return to regular session: D. Riggle, J. Peters. No action taken.
- Adjourn** Adjournment at 7:14pm. Motion: B. Seevers, R. McMunn

## Council Meeting Minutes, March 7, 2022 Monthly Meeting

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: R. Rusz, J. Peters, R. McMunn, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: S. Michael-Senate Eng. Absent were D. Riggle, Solicitor J. Kelly.
- Minutes Review & approve minutes from the February 7, 2022 monthly meeting. Motion: R. McMunn, J. Peters.
- Engineer's Report Statewide Local Share Account Grant reviewed and resolution voted on & signed. Motion by J. Peters, R. McMunn
- Citizens
- Dolly McCoy discussed and submitted the stormwater management plan and zoning permit for Dolly's Diner.
  - Jim Barclay - people parking in front of the fire hall doors. J. Peters is to follow up with a sign.
  - P. Froncek - tri-axle truck on small streets in Pegtown.
  - Donna Casella – veterans' flags on poles in town
- Public Works For any street issues, do not post on Facebook, call 911 or the Police. Call Councilman J. Peters directly on his cell 724-664-7372
- Old Business
- Per Council discussion, Joe Estermyer was appointed Auditor for the 2021 Audit.
  - There will be no St. Patrick's Day block party.
- New Business
- Discussion regarding the CDBG 2022 cooperation agreement for ADA ramps and sidewalk for Acheson Avenue and the catch basin on Hickory Nut Road. Motion to reject by B. Seevers, J. Peters. R. Rusz abstained.
  - Discussion about the purchase of a salt spreader from Wagner Truck Equipment for the red Ford truck. Motion to purchase by J. Peters, R. McMunn.
  - Vote to accept the Tax Exoneration list for 2021 Taxes. Motion by R. McMunn, J. Peters. B. Seevers-Nay.
  - Discussion regarding the Local Share Account Statewide Guidelines.
  - Vote to elect the "standard allowance" for the American Rescue Funds. Motion by J. Peters, R. McMunn.
- Mayor Rpt. No report submitted.
- Bills Expenses and finances were reviewed and accepted. Motion by J. Peters, R. McMunn.
- Zoning Rpt. Zoning Report was reviewed and accepted. Motion by R. McMunn, B. Seevers.
- Adjourn Motion to adjourn, B. Seevers, R. McMunn. 7:25 PM.
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## **Council Meeting Minutes, April 4, 2022 Monthly Meeting**

- Pledge The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call Roll Call: Present: R. Rusz, J. Peters, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: S. Michael-Senate Eng., Solicitor Jason Kelly. Absent: R. McMunn.
- Minutes Review & approve minutes from the March 7, 2022 monthly meeting. Motion: B. Seevers, J. Peters.
- Engineer's Report Statewide Local Share Account Grant application submitted CDBG grant 2022 due May 13, 2022. Catch basins on Stoops Ct. – CDBG &/or ARPA fund monies can be used on this project.
- Public Wks. Patching potholes, vehicle maintenance, other annual spring-cleaning activities continue.
- Citizens  
-- Kathy Heilman, Arm. Cou. Dept. of Planning & Dev. Discussed the 2020 CDBG grant.  
-- Bob Knell 1911 Moore Ave. – questioned what he thought to be a suspicious gas co. employee.  
-- Jim Barclay – 1909 Moore Ave. – questioned the CDBG grant voted down and why.  
-- T. Dessell, Kiski Twp. officer discussed the R-Bar opening. Despite talking with LCB & it being a nuisance bar. Mr. Dessell also gave us a non-emergency 911 #, which is 724-548-5105, which will be added to boro website.
- Old Business There is no old business.
- New Business  
-- Council voted to grant permission for collection of fees, delinquent or otherwise, by KVVPCA from boro residents.  
-- Council tabled, till May, the MAWC proposal, to use ARPA funds on joint projects re: water line replacement.  
-- Council tabled, till May, the discussion & voting on what to do with purple dump truck.
- Mayor Rpt. Police report was reviewed.
- Bills Expenses and finances were reviewed and accepted. Motion by B. Seevers, D. Riggle.
- Zoning Rpt. None submitted.
- Exec Sess. Go to executive session at 6:55p. Motion: J. Peters, B. Seevers.  
Return to regular session at 7:14p. Motion: D. Riggle, B. Seevers.
- Adjourn Adjournment at 7:15p. Motion: J. Peters, B. Seevers.



## **Council Meeting Minutes, May 2, 2022 Monthly Meeting**

- Pledge** The meeting was called to order at 6:00p in the conference room of the municipal building by council president R. Rusz, who led the Pledge of Allegiance.
- Roll Call** Roll Call: Present: R. Rusz, D. Riggle, J. Peters, R. McMunn, B. Seevers, Mayor Kilgore, Admin. T. Miller, Also Present: Solicitor Jason Kelly. Absent: Engineer Shane Michaels
- Minutes** Review & approve minutes from the May 2, 2022 monthly meeting. Motion: D. Riggle, B. Seevers.
- Engineer's Report** Catch basins on Stoops Ct. – CDBG &/or ARPA fund monies can be used on this project. Est. cost = \$79K.  
Storm drainage pipe near Dogwood Dr. and Stoops Ct. Est. cost = \$14K
- Public Works** Parking sign at fire hall was discussed, mowing, cleaning around town, put stone in alleys as needed. Usual summer maintenance.
- Citizens** -- Jim Barclay discussed properties that pose a danger.  
-- Patrick Thoma – spoke re: paper street Park Ave. and Stoops Ct. and potentiality of borough vacating Park Ave.
- Old Business** Please don't put police issues on Facebook. Please call 911 or 911 non-emergency # 724-548-5105.
- New Business** -- Kathy Heilman from Arm. Cou. Community Development re: CDBG 2020 Agreement that was previously voted down. Hickory Nut catch basin and ADA ramps/sidewalk on Acheson.  
Vote to accept grant monies. 1 nay by B. Seevers.  
-- Stoops Ct. catch basin discussion tabled till June meeting.  
-- Pension Plan-Convert non-uniform pension plan to annuity. Motion: J. Peters. R. McMunn. 5-0  
-- Purple dump – discussed sale using Municibid. Motion: B. Seevers / J. Peters. Seevers, Riggle, Stitt to be contacted for Municibid. Resolution to follow.  
-- Dumpster Day discussion was tabled till June meeting.  
-- B. Seever's ordinance discussion for public alcohol consumption, tabled till June meeting.  
-- New front loader. J. Peters/ R. Rusz to follow-up.  
-- Cement block bin for salt in borough garage discussed, J. Peters to follow-up.
- Mayor Rpt.** Police report was reviewed.
- Bills** Expenses and finances were reviewed and accepted. Motion: D. Riggle, R. McMunn.
- Zoning Rpt.** Zoning report/hours reviewed and approved. Motion: B. Seevers, D. Riggle.
- Exec Sess.** Go to executive session at 6:54p. Motion: B. Seevers, D. Riggle.  
Return to regular session at 7:11p. Motion: B. Seevers, J. Peters. No action taken.
- Adjourn** Adjournment at 7:12p. Motion: D. Riggle, R. McMunn.